VAISHNAVI CHAUDHARI

(617) 407-3795 ⬦ vaish010.vc@gmail.com ⬦ linkedin.com/in/Vaishnavi

SUMMARY

Senior Project Manager with experience leading Tier 2 programs valued at 3–4M, specializing in agile delivery, process improvement, and cross-functional team leadership to drive operational efficiency and business impact.

EXPERIENCE

Program Specialist II   July 2024 – Present
Honeywell International, Inc   *Mason, OH*

- Executed a $3M Warehouse Management System (WMS) project with 100% on-time delivery through strategic execution.

- Increased margins by 23% by driving change orders and proactive risk mitigation strategies.

- Streamlined processes to improve efficiency, project profitability, and customer satisfaction.

- Led requirements and design execution for CORA project management tool based on business needs.

- Managed subcontractors and collaborated with internal teams and clients to complete projects under budget.

- Partnered with Account Managers to identify leads and support pre-sales estimates and proposals.

Program Specialist I   July 2022 – July 2024
Honeywell International, Inc   *Mason, OH*

- Managed 14 simultaneous projects worth $1M–$1.2M each, totaling a $10.5M portfolio for Fortune 500 clients.

- Led cross-functional teams through the full project lifecycle, ensuring on-time and on-budget delivery.

- Conducted project forecasting while managing overall budget, scope, and material logistics.

- Reviewed technical documentation for PLC, HMI, ICW, EASYpick/put, and Manhattan integrations.

- Delivered regular stakeholder updates to align teams, manage expectations, and ensure project transparency.

IT Project Management Intern   July 2021 – Dec 2021
Medifast Inc   *Baltimore, MD*

- Acted as liaison between product, sales, and marketing to translate customer needs into actionable stories.

- Prioritized 15+ app enhancements that improved the usability and customer experience of the Optavia app.

- Created 250 test cases and coordinated test plans to support unit and UAT testing for subscription features.

- Piloted Smartsheet onboarding for resource management, improving visibility across project stakeholders.

- Managed backlog, sprints, reviews, and scrum ceremonies.

Assistant Product Manager   Feb 2020 – Aug 2020
Bee Logical   *Pune, India*

- Facilitated SDLC phases including analytics, wireframes, requirements, development, and testing.

- Tracked milestones and created dashboards, flow diagrams, reports, and trend analysis.

- Conducted market research and analyzed survey data to extract product feedback trends.

- Defined project goals, user stories, and acceptance criteria for 3 web/mobile projects in 6 months.

Service Delivery Manager   Jan 2019 – Feb 2020
SunGard Availability Services   *Pune, India*

- Oversaw Disaster Recovery and Infrastructure projects generating $1.2M monthly revenue.

- Managed implementation across schedule, scope, budget, risk, and resource forecasting.

- Led UAT, go-live strategy, training, and physical infrastructure deployment.

- Conducted QBRs with customers and sales teams.

- Supported asset management and trained over 65 customers.

Systems Engineer – Recover to Cloud Operations Dec 2016 – Jan 2019

SunGard Availability Services *Pune, India*

- Deployed business continuity solutions globally via Cloud Recovery Services.

- Built and migrated VMs (P2V, V2V, V2P) for Windows and Linux environments.

- Enhanced timelines for 60% of projects through streamlined change management.

EDUCATION

Master of Science in Project Management, Northeastern University July 2022

Boston, MA GPA: 3.9

Bachelor of Engineering in Computer Science, Cummins College of Engineering May 2017

Pune, India

SKILLS

- **Project Management & Methodologies**: MS Project, JIRA, Asana, Confluence, Trello, Miro, Agile, Scrum, SAFe, Lean, Kanban

- **Core Professional Skills**: Cross-functional team leadership, stakeholder communication, strategic prioritization, change management, client engagement, and team mentoring

- **Data & Productivity Tools**: Power BI, Tableau, Salesforce, CRM Dynamics, Excel (Pivot Tables, VLOOKUP, Macros), Microsoft Office Suite, Visio, G Suite

- **Design & Tech Tools**: Figma, Canva, Adobe Suite, VMware vSphere, Git, SEO, Data Visualization

- **Programming & Query Languages**: SQL, Python, Java, JavaScript, HTML/CSS, C++, ServiceNow

CERTIFICATIONS

- ITIL V4 Foundation

- Certified Scrum Master